

## Roger F. Anderson Memorial Award

The Roger F. Anderson Memorial Award is sponsored by the Southern Forest Health Work Conference. One award is given each year to an outstanding student in a graduate curriculum (Master's or Ph.D.). The recipient is recognized with a \$500 cash award and a plaque at the Annual Conference.

### Eligibility Requirements:

1. The recipient may not have graduated more than one year prior to presentation of the award at the Annual Conference.
2. Student must be pursuing a curriculum leading to a graduate degree, and the thesis or dissertation research must be in the subject area of southern forest health.
3. Nominations will be accepted from any individual except members of the Award Committee.
4. If the current year's Roger F. Anderson Memorial Award Committee Chair, who is typically the adviser of the previous year's recipient, wishes to submit a nomination, they may do so only if they add an extra member to replace them on the committee.

### Protocol for Soliciting Nominations:

1. Students enrolled in a forest health, entomology, pathology, forestry, biology, zoology, or related graduate program are eligible to be nominated.
2. Nominations with supporting information are to be sent to the Roger F. Anderson Memorial Award Committee Chair. Deadline will be announced annually.

### Nominees Supporting Information:

Each nomination for the Roger F. Anderson Memorial Award must be accompanied by a detailed resume. **The resume must follow the format presented below otherwise the packet will be returned.** It is not expected that every nominee will have credentials in all areas listed in the format, but it is essential that each resume be organized in the same way to simplify the review process. Type the nomination in single-spaced 8½ x 11" format. The nomination shall not exceed 5 pages (excluding the nominating and supporting letters, and official transcripts). Font size should not be less than 10 point and the margins should be a minimum of one inch.

*Only electronic submissions in PDF will be accepted.*

**Send to: Lynne Rieske-Kinney ([lrieske@uky.edu](mailto:lrieske@uky.edu)) by 13 June 2025**

### I. Letter of Nomination

The letter of nomination must meet the same criteria as the supporting letters of recommendation (see IV below).

## **II. Curriculum Vita**

### **1. Name/Address/Phone Number**

### **2. Education**

Beginning with the undergraduate institution, list dates, degrees, thesis title, institution granting degree, advisor's name and GPA (transform to 0-4 scale). Include official transcripts of graduate records only (student copies of official transcript are permitted).

### **3. Relevant Employment**

List jobs held, and provide a brief summary of responsibilities.

### **4. Non-degree Related Research and Extension Experience**

Experience in research and/or extension not indicated by publications.

### **5. Teaching Experience**

List course(s) taught or assisted. Include a brief summary of responsibilities.

### **6. Research Support/Grants, Funded Grants or Cooperative Agreements**

List all grant proposals funded. Include agency, amount, and duration of support. If not senior author, describe contribution to work. List Fellowships and competitive Grants-in-Aid, Assistantships or similar monetary awards (amounts need not be listed).

### **7. Publications (refereed)**

List in chronological order and include all published materials in print or in press. Do not list papers in preparation or submitted.

### **8. Publications (non-refereed)**

List in chronological order and include all published materials in print or in press.

### **9. Presentations at Professional Meetings**

Include author(s), title, meeting, type of presentation (e.g., 3-minute, 12-minute, Poster Session, Workshop, Symposium, etc.).

### **10. Other Presentations**

Include author(s), title, meeting, and type of presentation.

### **11. Professional Memberships**

Professional and Honor Societies. Include any offices held.

### **12. Professional Activities**

Professional Committees, moderating sessions at meetings, participation in working groups, etc.

### **13. Committee Participation**

University, College or Departmental Committees.

### **14. Honor and Awards**

Academic, professional, research or service awards.

## **III. Thesis or Dissertation Research**

Include a two-page abstract.

#### **IV. Letters of Recommendation**

Include a **maximum** of three letters of endorsement (including the nominating letter). There must be one letter from a Graduate Faculty member working in the area of forest health (normally the nominator and the student's advisor) and one from a fellow Graduate Student. The third letter may be from a Graduate Faculty member in another discipline, industry representative, representative of local, state, or national institute or organization, Graduate Student or technician under the nominee's supervision.

Those writing letters of reference are asked to evaluate the nominee in the following areas: scholastic achievement, contribution to the department, contribution to the research field, and potential contribution to science.

No single letter should exceed one single-spaced page. The letters are solicited by and are addressed to the nominator. Members of the Award Committee are not eligible to write supporting letters.

#### **Award Committee:**

The Award Committee shall consist of 5 members (including the Chair) representing diverse organizational (USDA Forest Service, universities, state organizations, etc.), geographic (within the SFHWC region), and professional (Extension/ outreach/ service, teaching, research, administrative) backgrounds. The advisor of the current year recipient shall serve as Award Committee Chair at the following meeting. If the Award Committee Chair is unavailable or unable to serve, the SFHWC Chair shall select a new Award Committee Chair. It is the responsibility of the Award Committee Chair to solicit, review, and distribute the nominations, and ensure that each nomination strictly adheres to the above criteria and format. The Award Committee Chair is also responsible for assembling the committee, overseeing discussion of nominees, and conducting a vote to determine the Award Committee's choice. Award Committee members will adhere to the highest professional standards and will treat all nominating materials and subsequent discussions confidentially. A successful nomination must receive a majority of votes from the Award Committee. If no nominee receives a majority of votes after careful deliberation, then no award will be given that year. The Award Committee Chair will notify SFHWC members of the outcome of the Award Committee's deliberations.